

Lake Francis Mutual Water Company



Board Meeting Agenda

6/8/2023

8:30 am

Venue: Zoom

Zoom info:

<https://us02web.zoom.us/j/87829994045?pwd=VzF5UUhvVWI4M1haYWFTMHhHTWpuZz09>

Meeting ID: 878 2999 4045

Passcode: 152823

Facilitator:	Anna Romano	Minutes Recorder:	Rooja Mohassessy
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Member Participation at Board Meetings: Members may silently observe the meeting after the closed session has concluded. They may not, however, address the Board until the Open Session. Opportunity to comment on agenda items will be provided during the Open Session forum of the meeting. Only pre-approved items not on the agenda can be raised. All members will be given the same time allotment.

If you would like to attend, and/or have a comment, question, suggestion or idea you would like to share with the Board, please submit your attendance/comment request here:

<https://lakefrancisstates.org/board-meeting-comment-intake-form/>

Alternatively you may email the Secretary at secretary@lakefrancisstates.org

Closed Executive Session

Public Board Meeting: started at 8:32

Roll Call: Ethel See-Winchell, Anna Romano, Lisa Thompson, Rooja Mohassessy, Sue Patton (standing in for Terry)

Observers: Jonathan Beth

Approval of Minutes of 07/09/2022 Board Meeting - Approved

Open Session: Addressing Members' Concern

New Business:

Item 1: President's Update

- Repairs -
Emergency repair on a leak happening now. The water manager is busy with the repair and unable to attend today's meeting
Flood drains. Cleaned from Kenneth to end of Ingersoll.
- Consumer Confidence Report - need to sign form and post on website **(Completed 6/16/23)**
- Calendar Year for Invoicing. Invoice exceptionally from April to December. Next year from Jan to Dec. VP Motions to change the invoicing to calendar year: President seconds. M/D/V

Item 2: Firewise Community – AVP /Sec

- Time to report and renew status: add community hours and expenses of recent weed eating and clearing and individual household expenditure on home hardening efforts. Several households obtained grant money for implementing the Firewise mitigation officer's suggestions. Involve the ACC in collecting data. Apply for a chipping grant **[ACTION NEEDED–AVP]**
- Several undeveloped lots need clearing. ACC to send notices. Take photos and communicate with lot owners. **[ACTION NEEDED – AVP, ACC]**
 - **Letter for Wilkinson same as last year for 2023 Calfire Grant**

Item 3: Grants Status – VP, P

- New Grant: Calfire Foundation. June 30th deadline. State grant up to 25K to help non profit organizations in disaster prevention. Apply to clear the entrance and the back of the property. Map and measurements needed from Secretary. **(Completed 6/16/23)**
- We can use the bid received a few years ago. PG&E has felled many trees. It is a fire hazard..
- Update on the State grant for engineering AND construction involving the Water Board, RCAC and Coleman engineering: on final stages of approval. 1.5 million or less is the total grant funding for new tanks, water pipes, and meters. The Board has requested to include the construction of a new well and lawyer fees to ensure the easement is legally

documented and recorded. The budget is limited by the State. The state will shoulder the CEQA expense. VP attended the California state advisory Water board . They have a 7 million budget. Lake Francis Estate has received one million.

- American Corps of Engineers: Septic to Sewer project. Very long term project. The environmental impact of narrow lots with individual septic systems is unknown. Columbia university engineers visited to draft a preliminary design. Septic to Sewer will require 100% members vote. Not for a near future. A survey prepared by the engineers will be sent out shortly to all members.
- Yuba Water Agency offers small grants: ex: generator grant. They have offered to co-fund grants we obtain from other sources.
- Bear Yuba Trust. Meeting with Yuba Water agency to see about the possibility of Yuba water agency or LFMWC purchasing the 85 acres with grant funding in order to prevent development and to create a fuel break around the Estate. Land Conservation and nature habitat grants are available. The land would be managed by environmental agencies.
[ACTION NEEDED – VP, P] deadline December 2023

Item 4: Secretary's Report

- The Board is trying to shorten the period between receiving and depositing checks. Members are encouraged to use the link on the website to pay their bills. Sec working on a link on website for billpay. **[ACTION NEEDED – SEC JULY, DEADLINE]** MEMBERS PLEASE DO NOT PAY WITH MONEY ORDER OR CASHIERS CHECK.
- Members please use the ticketing system to communicate with the Board.

Item 5: Financials

- Tax report filed for 2022. The return was complicated due to the fiscal year ending in March and the transition from for profit to non profit status. The tax report will be posted on the website. Lawyer fees for conversion to non profit are reflected in the reports. For the past five years expenses have been the same. Our new contractor for repairs offers more reasonable rates. Brush clearing rates are more reasonable as well.

Item 5: Water Manager's Report

- A high arsenic report. A repair was needed and taken care of.

New Business:

Item 1: Liens

- Jonathan Beth assigned to file liens for 3 members. He has past experience with filing liens at the county. **[ACTION NEEDED – VP AND JONATHAN BETH]**
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Item 2:

- Member approval is needed in order to share their contact information with other members who are not conducting water company business. For privacy protection we will use election runner to ask members to choose if they wish to have their information shared publicly with other members. **[ACTION NEEDED – SEC] TO BE COMPLETED BEFORE THE ANNUAL MEETING ON AUGUST 5.**
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MEMBER OBSERVERS COMMENTS:

1. Request to allow shareholders to comment or pose questions after each topic. Board's response: Minute recorder to record member questions at the end of each segment. Board members can choose to respond in brief if time allows. if not, address the question at the end in interest of time.

Meeting adjourned at: 9:35