



Lake Francis Estates

# ACC MEETING MINUTES 2/10/22

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10 February 2022 / 6 pm / VIA ZOOM

Minutes recorded by Rooja Mohassessy

## ATTENDEES

Present: Susan Rainer, Jonathan Beth, Hugo Sibrian, Anna Romano, Lisa Thompson

Ethel See-Winchell and Rooja Mohassessy presenting on Firewise

## MINUTES

### **Item 1: Firewise Phase 3 presented by VP and AVP**

Phase 1 – Presentation of project to members - completed

Phase 2 – Home visits by Firewise Team - more than 8 members (minimum to qualify) have signed up for visits.

Phase 3 – Delegation of tasks for completion of the Risk Assessment Application

Risk Assessment Participants: Ethel See, Susan Rainier, Jonathan Beth, Rooja Mohassessy, Lisa Thompson

- SUSAN - Description of topography and vegetation **IMMEDIATE ACTION NEEDED**
- SUSAN and JONATHAN– Observation of features of construction within ignition zone and extended zone, and calculation of percentages **IMMEDIATE ACTION NEEDED**
- ROOJA and ETHEL – Write up of summary of findings **ACTION NEEDED**
- ALL PARTICIPANTS – Recommendations of changes to be implemented based on summary of findings. **ACTION NEEDED**
- LISA – Mapping of community's defined boundaries **IMMEDIATE ACTION NEEDED**

**Item 2:**

Strategies to ensure prospective buyers and new homeowners are familiar with CC&Rs.

- Send certified mail of document and highlight salient points re building requirements, etc.
- LISA - prepare two welcome packets for new buyers from both entities: Board and ACC. **ACTION NEEDED – DEADLINE 2/20/22**
- Homepage on LFMWC website: *Are you thinking of buying a lot in Lake Francis? Download our information guide.*
- Post website link on welcome Board at the entrance.

**Item 3:**

Update on grants –

- Grant 1 - Board has received grant for well capacity study. In collaboration with county, grant will determine the health of our wells are and their supply capacity.
- Grant 2 – Board has received grant for leak detection. Expert from SoCal with leak detection equipment. it is a county requirement to check for leaks.
- Susan and Ethel attending classes on grant writing toward fire prevention and upgrading our water system.

Meeting adjourned at 7:05 pm